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SUMMARY OF 2016 B MEMORANDA**

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B01 February 2, 2016	Guide to Pupil Accommodation Reviews	In March 2015, the Ministry released the new Pupil Accommodation Review Guideline (PARG) as part of the School Board Efficiencies and Modernization strategy to provide incentives and supports for school boards to make more efficient use of space. The new PARG allows boards to have a more effective tool to address their needs to close and consolidate facilities, while continuing to ensure that communities have the opportunity to provide meaningful input. To support school boards in carrying out this important work, the Ministry is pleased to announce the release of the new Guide to Pupil Accommodation Reviews (“the Guide”). This document is intended to assist boards as they communicate with parents and guardians, students, and other community members about the accommodation review process.
B02 February 4, 2016	Syrian Newcomer Settlement in Ontario – Financial Reporting Requirements for Funding Purposes	<p>The purpose of this memorandum is to provide school boards with information regarding funding and extraordinary expenses in relation to new students resulting from the resettlement of Syrian newcomers. This is a follow-up to the memorandum of December 4, 2015, titled “Syrian Refugee Settlement in Ontario”, from Deputy Minister George Zegarac.</p> <p>To help meet this commitment, the ministry is now asking school boards to collect information about these new students and the programs and services provided to meet their needs. As detailed below, the requested information relates to three areas:</p> <ol style="list-style-type: none"> 1. 2015-16 GSN Funding For Transfer Payment Purposes 2. Tracking of Enrolment for the 2015-16 School Year 3. Tracking of Incremental Costs for the 2015-16 School Year
B03 February 22, 2016	Compensation Framework for non-unionized school board staff that are not at the executive level	This memorandum applies to employees that are not represented by a sector-specific professional organization, bargaining groups that were not part of the Provincial Discussion Table and groups of employees who have not formed or joined a union. As a reminder, under the Broader Public Sector Accountability Act, 2010 (BPSAA), the government has frozen salaries for designated executives at hospitals, universities, colleges, school boards and provincially owned electricity companies that earn more than \$100,000 a year. All aspects of compensation plans for these employees are frozen, and base salaries cannot be increased. In addition, the overall performance pay envelopes of these designated employees are frozen. Boards may negotiate or otherwise provide compensation increases for their non-union employees who are not covered under the BPSAA. Such compensation increases should not exceed that which has been negotiated with the teacher federations and education worker unions. As such, non-unionized employees not

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		<p>covered under the BPSAA can receive up to 1.0% lump sum payment for the 2015-16 school year, and up to 1.0% increase in salary at the beginning of the 2016-17 school year and up to 0.5% increase on February 1, 2017. Employees who receive their compensation increases on dates other than the first day of the school year (e.g., on their anniversary dates), the 0.5% maximum increase would be effective mid-year from the date on which the employee received the 1% increase in 2016-17. Full year grid movement, where applicable, shall be restored for these employees in the 2015-16 school year, retroactive to the first day that the employee would normally move on the grid.</p>
<p>B04 March 4, 2016</p>	<p>Capital Planning Capacity Program 2015-16 and 2016-17</p>	<p>This memorandum provides details for the 2015-16 and 2016-17 Capital Planning Capacity (CPC) program, which was first introduced in Memorandum 2015: B03, dated February 13, 2015. The intent of the CPC program is to support boards as they undertake additional capital planning activities to make efficient use of school space, as funding supports for underutilized space (top-up funding) are phased out. The program has been allocated \$8.3 million annually for four years (beginning in the 2014-15 school year), which is closely aligned with the phase out of top-up funding and the duration of the School Consolidation Capital funding program. The memo includes information regarding:</p> <ul style="list-style-type: none"> • Capacity Building and Data Management • Joint Use School Initiatives • Reporting and Accountability • OASBO Facilitation Workshops
<p>B05 March 11, 2016</p>	<p>In-year amendments to education funding regulations for 2010-11, 2011-12, 2012-13, 2013-14, 2014-15 and 2015-16 school years</p>	<p>This memorandum includes details regarding in-year amendments to education funding regulations that have been made by the Lieutenant Governor in Council. These amendments make changes to the Grants for Student Needs (GSN) funding regulations for the 2010-11, 2011-12, 2012-13, 2013-14, 2014-15, and 2015-16 school years and are effective immediately. These amendments primarily effect Entitlement for Consolidated Capital, Capital Priority Grants, Capital Priority Land, Full Day Kindergarten Grants, Child Care Capital, and Software Licensing Fees. In addition, there are other minor technical amendments that correct language in the existing regulations to ensure the regulations are fully up to date with the existing policy direction.</p>
<p>B06 March 24, 2016</p>	<p>Grants for Student Needs changes for 2015-16 and 2016-17</p>	<p>On March 24, 2016, the Ministry of Education issued Ministry Memorandum 2016:B6. This memorandum provides highlights of the 2016-17 Grants for Student Needs (GSN). The GSN for 2016-17 is estimated at \$22.9 billion which is an increase of \$300 million from the previous year. Highlights are as follows:</p> <ul style="list-style-type: none"> • The GSN includes funding to reflect the central labour agreements: <ul style="list-style-type: none"> - increase in the salary benchmarks for teaching and non-

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		<p>teaching staff of 1.25 percent for the entire 2016-17 school year</p> <ul style="list-style-type: none"> - projected the savings from the Earned Leave plans, which apply to teachers represented by the Ontario English Catholic Teachers' Association (OECTA) or l'Association des enseignantes et des enseignants franco-ontariens (AEFO) - changes to how employee benefits are funded through the GSN in 2016–17 will be made once the 2014–15 benefit costs are determined through the data collection and validation process that is currently underway - one-time contributions to cover provincial benefits plans start-up costs and to establish a Claims Fluctuation Reserve for each trust are being funded by the province and provided through Education Programs – Other (EPO) grants starting in the current school year and continuing in 2016–17 - one-time funding will be provided through the 2015–16 GSN for the early payout of retirement gratuities. <ul style="list-style-type: none"> • Also related to the central labour agreements the 2015-16 (Current year) GSN is being amended as follows: <ul style="list-style-type: none"> - Funding for the one percent lump sum payment will be provided through a table amount in the GSN - The Teacher Qualifications and Experience Allocation and the Early Childhood Educator Qualifications and Experience Allocation will recognize the restoration of grid movement retroactive to September 1, 2015 - projected the savings from the Earned Leave plans, which apply to teachers represented by the Ontario English Catholic Teachers' Association (OECTA) or l'Association des enseignantes et des enseignants franco-ontariens (AEFO). • an investment of \$1.2M in the Per-Pupil Amount (PPA) Allocation of the First Nation, Métis, and Inuit Education Supplement in 2016–17 to ensure that all boards receive a base amount of funding. This will give all boards resources to establish a position at a supervisory officer level that is dedicated to supporting implementation of the Ontario First Nation, Métis, and Inuit Education Policy Framework. • funding of \$6M to support Board Action Plans on First Nation, Métis and Inuit Education will be transferred to the GSN from Education Programs – Other (EPO). • as a point of clarification, it should be noted that Junior Kindergarten and Kindergarten pupils are eligible to generate funding from the Native Languages Allocation for elementary pupils, provided that the programs in which the pupils are enrolled meet the requirements for average daily length of program. • the Ministry has analyzed the 2011 National Household Survey

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		<p>and Census data and determined that the data quality is sufficient to warrant updates to the Per Pupil Allocation in the First Nation, Métis, and Inuit Education Supplement and two components of the Language Grant so in 2016–17, the Ministry will begin a three-year phase-in of these updates.</p> <ul style="list-style-type: none"> • With respect to capital funding: <ul style="list-style-type: none"> – The Ministry intends to make amendments to the regulation 444/98 Disposition of Surplus Real Property as follows: <ul style="list-style-type: none"> • double the current surplus property circulation period from 90 days to 180 days • expand the list of public entities to receive notification of surplus property disposition • have all board-to-board sales be at fair market value • introduce a maximum rate a school board can charge for leasing a school to another board • clarify that private education providers are not eligible to lease surplus property unless the property has first been circulated to listed public entities – the Capital Priorities program serves as the primary means for funding school capital projects required to address accommodation pressures, replace facilities in poor repair, support the consolidation of underutilized facilities, and provide facilities for French language rights holders in under-served areas of the province and the Ministry expects to begin the next round of Capital Priorities in May 2016 – the Ministry introduced the School Consolidation Capital (SCC) program, as one of the pillars of the School Board Efficiencies & Modernization program in 2014–15 to further assist school boards in managing their excess capacity and right-sizing their capital footprint and the Ministry is currently reviewing board submissions for the second round of SCC funding and expects to announce funding approvals in spring 2016 – in 2016–17, \$500M will be allocated to school boards through the School Condition Improvement (SCI) program to address the significant backlog in school renewal needs. • In 2016–17, the Student Transportation Grant will be increased by 2 percent. • In 2016–17, the Ministry will again provide a 2 percent cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to assist boards in managing the increases in commodity prices (natural gas, facility insurance, and other costs) • Funding will increase by 3.5 percent for electricity costs. • The Ministry is also introducing several new accountability measures:

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		<ul style="list-style-type: none"> - as announced in the memorandum 2015: B07 - Grants for Student Needs Funding for 2015-16, the Ministry will begin to take action to ensure compliance with the Full-day Kindergarten (FDK) and Primary (grades 1 to 3) provisions of the Class Size regulation (O. Reg. 132/12) - in the memorandum 2015: B07 - Grants for Student Needs Funding for 2015-16, the Ministry informed boards of its intent to review board compliance with the enveloping provisions of the School Board Administration and Governance Grant. The Ministry recognizes that, as a result of collective bargaining, boards may face extraordinary costs in 2015–16. The review of compliance is therefore deferred to 2016–17. • several existing Ministry programs will be transferred into the GSN in 2016–17 as follows: <ul style="list-style-type: none"> - funding for library staff, projected to be \$10M in 2016–17, supports the hiring of teacher-librarians and/or library technicians to support the learning of elementary school students - funding for the Managing Information for Student Achievement (MISA) Local Capacity initiative, projected to be \$3.2M in 2016–17, supports school boards to build capacity to better manage information to inform board decisions, school administration, and classroom practice - funding for Outdoor Education, \$17M in 2016–17, provides elementary and secondary students with learning experiences in the outdoors - funding for Technology Enabled Learning and Teaching Contacts, \$7.6M in 2016–17, provides boards with one Technology Enabled Learning and Teaching contact per school board. • As a reminder, the following funding model reforms the began in prior years will continue to be implemented: <ul style="list-style-type: none"> - 2016–17 is the second year of a three-year phase-in of School Board Efficiencies and Modernization (SBEM) measures, introduced in 2015–16 - In 2014-15, after extensive consultations with stakeholder representatives, including the Special Education Funding Working Group, the Ministry began the four-year implementation of a new funding model for what will now be called the Differentiated Special Education Needs Amount (DSENA) Allocation (formerly High Needs Amount) - In 2014–15, the Ministry began phasing in a new allocation method for the School Board Administration and Governance Grant, as recommended by the School Board Administration and Governance Advisory Group (BAAG).

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<p>B07 March 24, 2016</p>	<p>2016-17 School Year Education Programs – Other (EPO) Funding</p>	<p>2016–17 is the third year of the four-year phase-in.</p> <p>On March 24, 2016, the Ministry of Education issued Ministry Memorandum 2016:B7. This memorandum provides details of the 2016-17 Education Programs Other (EPO) funding. To facilitate school boards’ budget planning for the 2016-17 school year, the Ministry confirms that \$104.1 million (\$214.1 million in 2015-16) of EPO funding will be allocated to school boards and school authorities to support ministry priorities. Within this amount:</p> <ul style="list-style-type: none"> • \$79.4 million is allocated by program, with school board allocation detailed included in this memorandum; and • \$24.7 million has been allocated by program, with school board allocations to be confirmed later in the year. <p>In the coming weeks, the ministry will outline the details of the Renewed Mathematics Strategy – a roadmap that leverages all of the knowledge and evidence that contributes to our collective understanding of the improvement process. An EPO B-Memo specifically on mathematics will be released in the coming weeks and will outline the Strategy’s funding model, its assumptions and the specific allocations for each district school board.</p> <p>As mentioned in the GSN announcement, several EPO programs will be transferred into the GSN in 2016–17 as follows:</p> <ul style="list-style-type: none"> • funding for library staff, projected to be \$10 million in 2016–17 • funding for the Managing Information for Student Achievement (MISA) Local Capacity initiative, projected to be \$3.2 million in 2016–17 • funding for Outdoor Education, \$17 million in 2016–17 • funding for Technology Enabled Learning and Teaching Contacts, \$7.6 million in 2016–17 • funding for Board Action Plans on First Nation, Métis and Inuit Education, \$6.0M in 2016-17.
<p>B08 March 22, 2016</p>	<p>2016 Proportions of Enrolment for purposes of Education Act, subsections 238(2) and 257.8(3)</p>	<p>The Ministry of Education is required to publish, for each common jurisdictional area, the proportion of enrolment between school boards by municipality. These proportions, which are updated annually, are to be used by municipal clerks and treasurers to distribute taxes on business property (e.g. commercial, industrial and pipeline), payments in lieu or any other rateable property which does not have designated tax support to school boards. The proportions to be used for 2016 are attached as Table A.</p>
<p>B09 May 6, 2016</p>	<p>Ministry of Education Initiatives to Support Community Hubs in Schools</p>	<p>The initiatives detailed in this memorandum will support the government’s objectives of removing barriers to community hubs, providing integrated service delivery to communities, and respecting the importance of local planning decisions.</p> <p>Highlights The Ministry of Education has made amendments to Ontario</p>

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		<p>Regulation 444/98 – <i>Disposition of Surplus Real Property</i>, to ensure additional consideration of community and provincial interests when disposition of surplus school property occurs.</p> <p>The Ministry is introducing the following new capital funding programs for school boards to support community hubs in schools:</p> <ul style="list-style-type: none"> • \$20 million to create space for new child care and child and family support programs through Ontario Early Years Child and Family Centres in schools • \$18 million to retrofit existing child care space within a school to open up more spaces for children under four years old • \$50 million to renovate surplus school space to make it available for use by community partners and the public • Expanding eligibility for school capital funding to include building replacement space for eligible community partners in new schools or additions in the event their original school location is closed or sold.
<p>B10 May 26, 2016</p>	<p>Increasing Consistency Amongst Regional Internal Audit Teams</p>	<p>The purpose of this memorandum is to provide an overview of some new requirements for the regional internal audit initiative being implemented over the next several months, as well as the related expectations of school board management and Regional Internal Audit Managers (RIAM).</p> <p>This memorandum outlines requirements that will be implemented in the next school year to increase consistency in the following areas:</p> <ul style="list-style-type: none"> • Engagements per Year • Engagement Follow-up Activities • Internal Audit Report • RIAT Performance Review
<p>B11 May 26, 2016</p>	<p>Request for Capital Project Funding Submissions</p>	<p>This memorandum is issued to announce the launch of the 2016 Capital Priorities program and to provide information on this year’s requirements.</p> <p>Highlights/Summary Points</p> <p>The 2016 Capital Priorities projects are required to open no later than the 2019-20school year.</p> <ul style="list-style-type: none"> • School boards may apply for capital funding support for the creation of new childcare spaces in schools, including internal renovations. • School boards may apply for capital funding support for the creation of new space for child and family support programs in schools, including internal renovations. • School boards may apply for child care or child and family support program projects as additions to previously approved capital projects that have not yet been given an Approval to Proceed (ATP) or have not begun construction. Schools boards will not be

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		<p>required to apply their Proceeds of Disposition (POD) to their approved projects.</p> <p>The submission deadline for all capital funding requests is July 15, 2016. School boards must follow the new communications protocol requirements for all ministry funded major capital construction projects.</p>
<p>B12 June 16, 2016</p>	<p>Grants for Student Needs Funding Regulations for 2016–17</p> <p>Fees For Central Bargaining for the 2016-2017 School Board Fiscal Year Regulation</p>	<p>The Grants for Student Needs (GSN) funding regulations for 2016-17 have been made by the Lieutenant Governor in Council. These regulations implement the funding investments, structural reforms, and other changes described in the memorandum <i>2016: B06 – Grants for Student Needs changes for 2015–16 and 2016–17</i>.</p> <p>Also, there is a <i>Fees For Central Bargaining for the 2016-2017 School Board Fiscal Year</i> regulation, which provides the regulatory framework to continue the support of labour relations activities for the trustees’ associations. The regulation is the same as the previous regulation for the 2015-16 school board fiscal year. It continues to make the payment of labour relations fees by the school boards mandatory, with this year’s deadline of October 15, 2016, for payment. It further provides for the forfeiture of ratification voting rights in the event of non-payment by November 15, 2016.</p>
<p>B13 July 12, 2016</p>	<p>New Renewal Funding to Keep Schools in a State of Good Repair</p>	<p>The Ministry is committing an additional \$1.1 billion in renewal funding to school boards for the 2015-16 and 2016-17 school years to keep schools in a state of good repair. This additional funding responds to both the identified school renewal backlog identified through the Ministry’s Condition Assessment Program and the ongoing need to conduct regular repairs and maintenance in schools. The announcement of this funding at this time is intended to allow boards the opportunity to supplement their existing school renewal activities this summer and address critical building needs that may otherwise have been deferred.</p>
<p>B14 August 12, 2016</p>	<p>In-Year Amendments to the 2011-12, 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 Grants for Student Needs Funding Regulations</p>	<p>This memo is to inform school boards of the in-year amendments to education funding regulations that have been made by the Lieutenant Governor in Council. These amendments make changes to the Grants for Student Needs (GSN) funding regulations for the 2011-12, 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 school years, and are effective immediately. These amendments impact:</p> <ul style="list-style-type: none"> • School renewal investment & school condition improvement • Entitlement for Consolidated Capital, Capital Priorities Grants and Capital Priority Land • Full Day Kindergarten • New child care capital

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<p>B15 August 25, 2016</p>	<p>School Facility Condition Assessment Data: 2011-15 Assessment Cycle</p>	<p>The Ministry has committed to publicly post detailed information on the condition of Ontario’s publicly funded schools and has been in discussion with board staff on releasing this data over the last several months. With the five-year school assessment cycle now complete and the data compiled, it is important that Ontarians can access such critical information about their local schools. School Facility Condition Assessment Data collected between 2011 and 2015 has now been posted on the Ministry’s website.</p> <p>The assessments were completed by independent third-party facility assessors conducting a non-invasive inspection of school facilities across the province. The assessment team was comprised of two engineers; one with expertise in building design and construction and the other with expertise in building systems (e.g. mechanical and electrical). A technical paper is accompanying the release of this data, which explains all the data fields in more detail.).</p>
<p>B16 October 7, 2016</p>	<p>GSN Update in Support of Transition to Employee Life and Health Trusts (ELHT)</p>	<p>This memorandum is issued to provide school boards with further information on the transfer of employee benefits to the Employee Life and Health Trusts (ELHTs).</p> <p>For each ELHT, each school board must remit the <i>same amount per FTE per month starting November 1, 2016 for those employees transitioning in Wave 1.</i></p> <p>In the coming days, each school board will receive a detailed letter from the ministry outlining:</p> <ul style="list-style-type: none"> • number of full-time equivalency (FTE) for each Trust; • the annual and monthly amounts per FTE for each Trust; and, • the monthly contributions for each Trust <p>On behalf of the government, and as part of its role in supporting this transformation, the Ministry of Education intends to propose amendments to the 2016-17 GSN regulations. The proposed amendments would:</p> <ol style="list-style-type: none"> 1. Flow the incremental funding necessary to support the government share of the negotiated funding increases per FTE; and, 2. Make the necessary adjustments to stabilize school board budgets as we transition to the new ELHTs. <p>In terms of incremental funding, for each Trust, the proposed incremental GSN funding would be based on the difference between:</p> <ul style="list-style-type: none"> • The 2014-15 average cost per FTE, plus a 4% increase for 2015-16 and a further 4% increase for 2016-17; and • The average amount per FTE that boards are responsible for remitting to the Trust.

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		<p>The proposed GSN amendments would make the legislative grant conditional on the school boards complying with the terms of the Trust Agreements, including paying the necessary monthly contributions to the ELHTs beginning on the participation dates that employees enter into the ELHTs. If school boards were to fail to comply with the terms of the Trust Agreements, these conditions would, if imposed, authorize the Minister of Education to withhold, or require boards to repay, all or part of the grant until such time that the school board meets the terms of the Trust Agreements.</p>
<p>B17 October 12, 2016</p>	<p>Joint-Use Schools Seed Funding Program</p>	<p>This memo provides details of the ministry’s new program to encourage the development of joint-use schools between two or more school boards. This memorandum is further to Memorandum 2016: B04 - Capital Planning Capacity Program 2015-16 and 2016-17 (dated March 4, 2016), which announced two years of funding allocations to school boards as part of the Capital Planning Capacity (CPC) Program, including \$600,000 to support the development of joint-use schools. Of this, \$200,000 will be used for the new Joint-Use Schools Seed Funding Program.</p> <p>Program Highlights</p> <ul style="list-style-type: none"> • The Joint-Use Schools Seed Funding Program is available to school boards over the next two years, on a first-come, first-served basis. • To apply for this seed funding two or more school boards must jointly submit an application form. • Successful applicants will receive \$20,000 in operating funding, per schoolboard, to support the development of a joint-use school project. • Participating school boards require trustee-level approval to apply for this funding. • The ministry will accept applications any time during the 2016-17 school year.

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<p>B18 October 14, 2016</p>	<p>Community Hubs Capital Funding: Minor Retrofits and Accessibility</p>	<p>Earlier this year the Ministry announced four separate capital funding initiatives to support community hubs in schools (see Memorandum 2016:B9, <i>Ministry of Education Initiatives to Support Community Hubs in Schools</i>, dated May 6, 2016). This memo provides details on the \$50 million capital funding initiative to support the expansion of community hub use in schools that will benefit both students and the local community. This funding is to be used to retrofit available space in schools into community hub space and to improve the accessibility of schools to allow greater opportunities for use by the community (see Appendix A for specific board allocations).</p> <p>Included in this memorandum is information on:</p> <ul style="list-style-type: none"> • Eligible capital projects • Allocation methodology • Capital and financial reporting requirements • Communication protocols
<p>B19 December 1, 2016</p>	<p>Request for School Consolidation Capital Funding Submissions</p>	<p>This memo details of the 2017 round of the Ministry’s \$750 million School Consolidation Capital (SCC) program. This funding was announced in the 2014-15 Grants for Student Needs (GSN) release as part of the School Board Efficiencies and Modernization (SBEM) initiative.</p> <p>Highlights/Summary Points</p> <ul style="list-style-type: none"> • School boards are to submit SCC projects that need to be completed by the 2020-21 school year. • School boards will be able to submit their business cases and Joint Submission forms through the School Facilities Inventory System (SFIS) beginning on December 6, 2016. • The deadline for SCC submissions, including the Joint Submission forms, is January 27, 2017. • SCC submissions related to accommodation reviews must have a final trustee decision by March 24, 2017 to be considered for SCC funding approval. • Business cases will be required only for a school board’s top eight SCC projects. • School boards may also request funding for the construction of child care and child and family programs and community hubs as part of a school board’s SCC submission. <p>The business cases should address the following:</p> <ul style="list-style-type: none"> • Improvement of facility utilization through the reduction of unused space. • Impact on reducing a school board’s operating and renewal costs. • Enrolment projections for schools in the area of the project. • Existing renewal needs of schools that are part of the business case.

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		<ul style="list-style-type: none"> • Other benefits, such as improved programming, accessibility, and/or energy efficiency. • Results of the accommodation review process (where applicable).
<p>B20 December 9, 2016</p>	<p>In-year amendments to education funding regulations for 2011-12, 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 school years.</p>	<p>In-year amendments to the education funding regulations that have been made by the Lieutenant Governor in Council. These amendments make changes to the Grants for Student Needs (GSN) funding regulations for the 2011-12, 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17 school years and are effective immediately.</p> <p>These amendments primarily affect:</p> <ul style="list-style-type: none"> • GSN funding to support the transition to Employee Life and Health Trusts (ELHT) • Community Hubs Retrofit Funding • Renewal Investments • Child Care and Child and Family Program Capital Projects, Capital Priorities Grants, Capital Priority Land Purchases and Temporary Accommodations • Earned Leave • Section 68 Hospital Boards • Transportation Allocation (2015-16) <p>In addition, there are other minor technical amendments that correct language in the existing regulations to ensure the regulations are fully up to date with the existing policy direction.</p>