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SUMMARY OF 2019 B MEMORANDA****

**B Memoranda are available on the Ministry of Education website:

https://efis.fma.csc.gov.on.ca/faab/B_Memos_2019.htm

Memorandum	Content
<p>B15 April 26, 2019 2019-20 Priorities and Partnerships Fund</p>	<p>The Ministry of Education is announcing the new Priorities and Partnerships Fund (PPF). The funding will replace the previous Education Programs – Other funding and will be evidence-based and outcome-focused while providing streamlined, accountable, and time-limited funding that will be reviewed and assessed by the Ministry each year. For 2019-20 the PPF will provide up to \$330 million in funding to education partners to support students. To facilitate school boards’ budget planning for 2019-20, the Ministry is confirming approximately \$185 million of PPF funding to school boards and school authorities to support Ministry priorities. The program allocations as outlined in the memorandum as follows:</p> <ul style="list-style-type: none"> • Curriculum Implementation - To support school boards with the implementation of recently released curriculum \$2.25M • Engaging Parents and Communities - To involve parents and communities in their children’s education. Parents are a child’s first teacher. When parents are involved everyone benefits – schools become better places to learn and student performance improves \$1.25M • French-Language Education - To provide opportunities and tailored supports to students in Ontario’s French-Language Education (FLE) system guided by the Aménagement linguistique policy \$2.13M • Indigenous Education - To improve student performance and well-being and close the performance gap between Indigenous students and all students \$3.73M • Math - To support Ontario’s students in meeting provincial math standards \$40.50M • Mental Health and Well-Being - To support the critical linkage between mental health and well-being and student success \$34.54M • Special Education - To improve support for families of children and youth with special education needs \$17.14M • Student Pathways - To support students as they transition to postsecondary destinations including, apprenticeship, college, university, and the workplace \$35.7M • Supporting Student Potential - To support vulnerable students, including youth at risk, to stay in school, graduate and succeed \$17.89M • System Support and Efficiencies - To provide support to help ensure that the education system is running efficiently and effectively \$30.00M <p>Further information on additional school board PPF initiatives will be provided as it becomes available.</p>
<p>B14 April 26, 2019</p>	<p>This memo is follow-up to the Ministry of Education’s memorandum, <i>2019:B08 Education that Works for You</i>, and</p>

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Grants for Student Needs (GSN) Funding for 2019–20	<p>provides school boards with further information about the Ministry of Education’s GSN funding for 2019–20. GSN funding for 2019–20 is projected to be \$24.66 billion. The average provincial per-pupil funding is projected to be \$12,246 in 2019–20. Highlights are as follows:</p> <ul style="list-style-type: none"> • Class Sizes – To support board planning, the list below summarizes the proposed changes, subject to ongoing consultations, labour negotiations and potential legislative changes, Kindergarten – UNCHANGED - Maximum board-wide average remains at 26.0 with a hard cap of 29 (flexibility for 10% of classes to be up to 32 if purpose-built accommodation is not available (this exception will sunset after 2021–2022); if a program will be negatively affected (e.g., French immersion; or where compliance will increase kindergarten/Grade 1 combined classes), Primary – UNCHANGED - Board-wide cap remains at 20.0 (flexibility for 10% of classes to be up to 23), Intermediate - Maximum board-wide average adjusted to 24.5 for all school boards, Secondary – Maximum board-wide average adjusted to 28.0, The secondary programming amount of 1.02 staff per 1,000 ADE will no longer be provided, effective September 2019, The Supported Schools Allocation benchmarks are being updated to reflect the changes to class size, To align with the proposed changes to secondary class size and to reflect other data updates, the Supplementary Area Factor for school facility operations, within the School Facility Operations and Renewal Grant, will be updated. These changes would be phased in over five years. • Attrition Protection – The ministry is introducing a new Attrition Protection Allocation (within the Cost Adjustment and Qualifications and Experience Grant) for up to four years to protect front-line staff impacted by the proposed changes to class sizes and e-learning; allowing school boards to phase in the proposed class sizes. Through this four-year attrition protection, funding will be provided to top-up school boards where the change in funded classroom teachers exceeds the actual attrition and other voluntary leaves. • Behaviour Expertise Amount (\$15.2 million) – The ministry is investing \$15.2 million in the Behaviour Expertise Amount allocation, an increase of approximately one hundred per cent over 2018–19. This investment will allow school boards to hire more professional staff at the board level who have expertise in Applied Behaviour Analysis (ABA) and to double the training opportunities that will build school board capacity in ABA. • Local Priorities Fund (LPF) – The LPF, first established in 2017–18 during the last round of collective bargaining, expires on August 31, 2019. Whether the funding for staffing is extended

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	<p>is an issue subject to the upcoming central collective bargaining process.</p> <ul style="list-style-type: none"> • Cost Adjustment Allocation – Base Amount (\$36 Million) – The base amount of the Cost Adjustment Allocation, providing supplemental funding for education worker benchmarks, has been discontinued for the 2019–20 school year. The investments related to adult day school teachers will be transferred to the Continuing Education and Other Programs Grant. • Human Resource Transition Supplement (\$10 Million) – The Human Resource Transition Supplement, provided to assist school boards in managing the negotiated 2017–19 central collective agreements, expires on August 31, 2019. • Details of all capital funding programs, including board-by-board allocations, will be provided in the coming weeks in a separate memorandum. • School Renewal Funding – The ministry continues to invest \$1.4 billion in funding to support the repair and renewal of school facilities. • Further details regarding the launch of the next round of Capital Priorities including child care, will be included in a separate memorandum to follow. • Student Transportation – Stabilization funding will be provided to school boards that run efficient transportation operations but for which the costs of student transportation exceed the funding provided for that purpose. This funding will be provided in 2019–20 based on boards’ 2018–19 transportation deficits while the Ministry of Education undertakes a review of the student transportation funding formula in order to achieve a more efficient and accountable student transportation system in Ontario. The Student Transportation Grant will be increased by 4 per cent to help boards manage increased costs. As in previous years, this update will be netted against a school board’s transportation surplus. In addition, funding adjustments due to fuel price changes will continue to be triggered by the fuel escalation and de-escalation mechanism throughout the school year. • The ministry will also provide a 2 per cent cost benchmark update to the non-staff portion of the School Operations Allocation benchmark to assist boards in managing the increases in commodity prices (electricity, natural gas, facility insurance, and other costs). • In 2019–20, the ministry will continue to implement GSN reforms that began in prior years. A list of these reforms as well as other in-year changes is as follows: <ul style="list-style-type: none"> • School Foundation Grant (SFG) Definition Change Funding Impacts • Retirement Gratuities

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	<ul style="list-style-type: none"> <li data-bbox="695 212 1479 310">• Salary Increases – The ministry will provide a 1 per cent salary benchmark increase for staff in 2019–20, to reflect the 2017–19 central labour agreements. <li data-bbox="695 317 1479 1129">• Reciprocal Education Approach (REA) – The ministry continues to engage with the Education Service Agreement and Reverse Education Service Agreement (ESA/RESA) Working Group regarding the REA. This approach is intended to improve access and reduce barriers for First Nation students who wish to attend First Nation schools or provincially funded schools, and for students transitioning between school systems. The focus of this work over the coming months is the development of a regulatory framework to support the legislative amendments made to the Education Act in April 2018. These amendments and related regulatory changes will come into effect September 1, 2019. More details will be communicated in the coming months. As we move forward with the proposed regulatory amendments to implement the REA, we continue to strongly encourage school boards to begin discussions with First Nation communities and education authorities interested in developing ESAs and/or RESAs. For planning purposes, school boards should also be mindful that if there is sufficient demand expressed (i.e., a minimum number of pupils enroll in the course) the ministry expects that school boards will offer Indigenous languages and studies courses (which are funded through the Pupil Foundation and the Indigenous Education Grants within the GSN). <li data-bbox="695 1136 1479 1661">• Rural and Northern Education Funding (RNEF) Schools List – As a reminder, school boards continue to be required to spend RNEF funding using the List of Schools Eligible for Rural and Northern Education Fund Allocation: http://www.edu.gov.on.ca/eng/policyfunding/funding.html. School boards may modify this list by passing a board motion. School boards must submit to the ministry, by June 14, 2019, the list of all the additional schools approved by board motion. Please submit these board motions along with the list of these additional schools to EDULABFINANCE@ontario.ca, including the school name, School Facilities Inventory System (SFIS) number, Campus ID, Board School Identification number (BSID) and panel (elementary/secondary). For more information on any of these items, please refer to the Technical Paper, available soon on the ministry’s website. <li data-bbox="695 1667 1479 1906">• INTERNATIONAL STUDENT RECOVERY AMOUNT (ISRA) – Beginning in 2019–20, a school board’s total GSN operating grants shall be reduced by an amount equal to a flat fee of \$1,300 multiplied by the international student enrolment, pro-rated where the students are not full-time. School boards continue to be responsible for setting tuition fee amounts for international students per the tuition fees regulation which

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	<p>sets the minimum amount that must be charged to non-resident students.</p> <ul style="list-style-type: none"> • MODERNIZATION OF SCHOOL BOARDS AND SCHOOL AUTHORITIES – The government is committed to ensuring that every dollar spent in the classroom is having the greatest impact on student achievement. This involves looking at all aspects of the education system, including school board operations, while respecting the four publicly funded education systems in Ontario. The Ministry of Education will be undertaking a thorough review of how boards can conduct their operations in the most efficient manner to best serve students and parents while ensuring their long-term sustainability. This process will be kicked off by the creation of a minister’s task force. The government looks forward to engaging with experts and education partners in this important conversation. • SCHOOL AUTHORITIES – Funding for school authorities will be adjusted in 2019–20, as appropriate, to reflect changes in funding to district school boards. The ministry will provide further information concerning funding in 2019–20 for school authorities in the near future. • OTHER GRANTS – For greater clarity, the ministry wishes to confirm that there will be no changes to the remaining grants and allocations in the Grants for Student Needs not identified in this memo. The stability in this funding should allow school boards to finalize their staffing plans for the 2019–20 school year with minimal changes. • Other GSN Materials – GSN projections for the 2019–20 school year are available on the ministry’s website. All other GSN materials will be available in the coming weeks, including the 2019–20 Education Funding Technical Paper. Further communication will be sent to inform school boards of the documents’ availability.
<p>B13 April 9, 2019 Roadmap Resource Training Material</p>	<p>This memo provides information from the Provincial Working Group on Health and Safety (PWGHS) by providing the hyperlink to their Road Map Resource Training materials to all school boards.</p> <p>The Road Map clarifies the reporting requirements under the <i>Education Act</i>, the <i>Occupational Health and Safety Act</i> and the <i>Workplace Safety and Insurance Act</i> in situations of workplace violence in schools.</p> <p>The training resources are available in both English and French on the Education Ministry website in HTML: http://www.edu.gov.on.ca/eng/policyfunding/workplace/violence.html</p> <p>With the expertise from various representatives from all the province’s trustees’ associations, teachers’ federations and</p>

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	education workers' unions, the Road Map Training Resource materials are a helpful tool that school boards can utilize to provide greater clarity on reporting requirements, legislation, policy, procedures, guidelines, reports, data and other sources of information for incidents of workplace violence in schools.
B12 April 5, 2019 Provincial Working Group on Health and Safety – High Temperature Guidelines	<p>Under the <i>Education Act</i>, school boards are responsible for the provision of suitable and adequate accommodation for students in their jurisdiction. School boards are also required to have protocols in place to handle high temperatures in schools that are compliant with provincial and municipal health and safety requirements.</p> <p>With expertise from various representatives from all the province's trustee associations, teacher federations, education worker unions and the principals' and vice-principals' associations, the High Temperature Guideline is a helpful tool that school boards can utilize to create suitable protocols to ensure the safety of their students and staff. The Guideline outlines the health risks, ministry requirements, prevention and reactive measures, and additional resources to aid school boards in forming their own standard practices to manage heat in schools.</p>
B11 March 29, 2019 Interim Changes to Education Development Charges (EDC)	Further to Memorandum 2018: B15 Temporary Cap on Education Development Charge Rates , the ministry is writing to inform school boards of further amendments made to Ontario Regulation 20/98 (Education Development Charges – General) and Ontario Regulation 193/10 (Restricted Purpose Revenues) under the <i>Education Act</i> . These amendments will serve as an interim measure and provide school boards with the ability to propose modest EDC rate increases while the government continues to review the EDC policy framework.
B10 March 26, 2019 2019 Proportions of Enrolment for Purposes of Education Act s238(2) & s257.8(3)	The Ministry of Education is required to publish, for each common jurisdictional area, the proportion of enrolment between school boards by municipality. These proportions, which are updated annually, are to be used by municipal clerks and treasurers to distribute taxes on business property (i.e. commercial, industrial and pipeline), payments in lieu or any other rateable property which does not have designated tax support to school boards. The proportions to be used for 2019 are attached as Table A.
B09 March 15, 2019 Next Phase of Consultation on Class Sizes and Hiring Practices	The government believes that stakeholder submissions on these issues are important and continue to benefit from stakeholders' experience, expertise and ideas. Please forward your electronic submission by May 31, 2019.
B08 March 15, 2019 New Vision for Education	<p>This memo provides information regarding the following matters:</p> <ul style="list-style-type: none"> ● Modernizing classrooms in Ontario ● Class size ● E-learning ● Attrition protection

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	<ul style="list-style-type: none"> • Hiring practices • GSN funding • Technology (broadband) • Cell phones • EQAO • Math • STEM • Skilled trades • Financial literacy • Indigenous education • Health & Physical education • Digital curriculum
<p>B07 March 11, 2019 Supporting Students with Autism Spectrum Disorder</p>	<p>As a result of the recently announced changes to the Ontario Autism Program (OAP), children and youth with ASD will be entering school and/or transitioning from part time to full time school, beginning in April 2019 and into the 2019-20 school year. To support school boards in responding to the needs of these students, the ministry intends to provide additional funding for the remaining months of the 2018-19 school year. The ministry will also provide a range of new and ongoing supports for the 2019- 20 school year. Please note that hiring of staff with expertise to support newly enrolled students with ASD, or students with ASD transitioning from part time to full time school, should proceed in order to support these students.</p>
<p>B06 February 28, 2019 Budget Planning Information for 2019-20</p>	<p>The ministry recognizes that school boards are beginning to prepare for the 2019-20 school year.</p> <p>The ministry is issuing this memo to recommend that school boards exercise prudence in making hiring decisions in light of the upcoming Ontario Budget and the recent consultation on class size and hiring practices.</p> <p>The government will be carefully reviewing the feedback received in the coming weeks and will continue to engage boards and labour partners on any plans and next steps.</p> <p>School boards are advised to defer the annual processes of filling vacancies for retirements and other leaves related to teachers and other staff until the Minister of Education provides an update to the sector on or before March 15th.</p> <p>In June 2018 the Ontario government implemented a hiring freeze. School boards may wish to institute similar measures.</p> <p>The Ministry looks forward to working closely with school boards to facilitate planning for the next school year once further details are available.</p>

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<p>B05 February 1, 2019 CUPE Violence Prevention Training</p>	<p>Letter of Understanding #15 of the Canadian Union of Public Employees (CUPE) central terms provides that the Crown would fund the development or purchase of a training program on the prevention of violence for employees whose core duties require them to work directly in contact with students who may pose a safety risk.</p> <p>The Crown retained the services of the Ontario Education Services Corporation to develop a training program on leading practices in debriefing after a critical incident.</p> <p>The training program is formatted as a video PowerPoint document with live videos embedded within. Two versions are available: one is designed for use during an instructor-led presentation and the other is designed for online training. The instructor-led and online versions cover the same information about the importance and mechanics of effective staff debriefing and both are available in English and French.</p> <p>Letter of Understanding #15 further provides that school boards employing education workers represented by CUPE will consult with local unions regarding the implementation of the training program.</p> <p>The program may be accessed at www.debriefing.ca.</p>
<p>B04 February 4, 2019 Technical Details for the Release of EPO Funding to Support Executive Compensation</p>	<p>The Ministry will provide approximately \$8M in EPO funding through transfer payment agreements (TPA) to support school board executive compensation increases introduced in the 2017-18 school year.</p> <p>The <i>Compensation Framework Regulation (O.Reg. 406/18)</i> under the <i>Broader Public Sector Executive Compensation Act, 2014</i> came into force on August 13, 2018, and prohibits increases to executive compensation for designated employers, including school boards. In alignment with this direction, the previously announced GSN and EPO funding to support executive compensation increases in the 2018-19 school year have been suspended.</p> <p>The EPO funding amount is based on each board's salary and performance-related pay envelope and approved maximum rate of increase as set out in its finalized executive compensation program, minus adjustments to reflect the increase already provided as part of the GSN salary benchmarks for the 2017-18 school year for other senior administration. Additionally, some boards may see a further adjustment to the amount provided for 2018-19 due to changes in the GSN for 2018-19.</p>
<p>B03 January 23, 2019 Hiring Practices and Class Size Engagement</p>	<p>The ministry is seeking input regarding hiring practices (Ontario Regulation 274/12) and class sizes. The memo includes guides detailing background information and questions to focus input. Input is to be received by February 22, 2019.</p>

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<p>B02 January 8, 2019 2018-19 Provincial Asset Management Survey, and School Level Data Verification – 2018-19 Financial Statements and 2019-20 Estimates/Revised Estimates</p>	<p>The purpose of this memo is to request school boards and school authorities to complete a survey and for school boards to conduct school level data verification in an effort to support government decision making.</p> <ol style="list-style-type: none"> 1. 2018-19 Provincial Asset Management Survey - this is intended to assess facility management practices across the broader public sector and requires input from facilities and planning departments. 2. School Level Data Verification - this is intended to ensure that school boards generate funding for all their schools in the 2018-19 Financial Statements and 2019-20 Estimates/Revised Estimates, as well as ensure an accurate and complete inventory of school facilities is maintained. This requires input from school board’s School Facilities Inventory System (SFIS) administrators and users.
<p>B01 January 8, 2019 School Board Trade Agreement Report on Procurement Activity for 2017-18</p>	<p>The Ontario Government has trade reporting obligations under several trade agreements and is required to provide a consolidated annual report of the procurement activities of organizations covered by trade agreements to the federal government. These trade obligations now extend to broader public sector (BPS) organizations and municipalities in addition to the ministries and their agencies. As a covered entity, school boards are now required to report on their procurement activities to the Ministry of Education for inclusion in Ontario’s consolidated report. Since 2016, Ontario has been sharing information with BPS organizations, advising them about the new reporting obligations. This information can be found at: Doing Business with the Government -Information for Buyers. School boards should complete the following:</p> <ul style="list-style-type: none"> • Procurement Activity Report FY 2017-18 in Excel file; and, • Attestation Form. <p>The reporting template includes specific instructions on how to fill out the Procurement Activity Report, found under the “Instructions” tab. Please review these instructions before completing the template.</p>