

**January 7, 2022**

**Memorandum to:** Directors of Education  
Secretary/Treasurers of School Authorities

**From:** Julia Danos  
Executive Lead, Reopening Secretariat

**Subject:** **Vaccination Clinics for Education and Child Care Staff within the Greater Toronto and Hamilton Area (GTHA)**

Further to the January 6<sup>th</sup> memo, and as part of the government's efforts to provide enhanced access to COVID-19 boosters for education and child care staff, additional targeted vaccine clinics are being setup in the Greater Toronto and Hamilton Area (GTHA) beginning January 8<sup>th</sup>.

Education and child care staff will be able to book appointments at 10 health clinic locations across the GTHA, including clinics in York Region, Halton, Hamilton and Pickering as well as the Toronto Zoo. Clinics will be operational seven days a week.

The vaccination centre situated inside the Toronto Zoo will be open seven days a week. While this vaccination centre will operate for the broader community, dedicated timeslots will be held for education and child care staff between 4p.m -10p.m. Monday to Friday, and on weekends throughout the day.

Appointments for any of these clinics can be scheduled through the dedicated [FH Health booking website](#).

School boards are asked to provide **a notice to their employees** as soon as possible that includes the following information:

- Confirmation that they are eligible for vaccination at these targeted clinics
- Strong encouragement that they get vaccinated, as vaccines are safe, effective and the best way to protect them and those that they care for from COVID-19
- Details on how individuals can book their vaccine
- Direct them to bring the letter/email and proof of employment, such as a pay stub or ID badge, to the appointment as they may be asked to present this.

School boards and their respective Student Transportation Consortium should work with local school bus operators to identify relevant staff as appropriate, and ensure an appropriate format – such as a pay stub - is used to confirm eligibility criteria noted above. Student Transportation Consortia, working with local school bus operators, should provide details on how the relevant staff can book their vaccination appointment as indicated above.

These clinics are also open to staff living outside the GTHA, however, for these individuals, the government is working with all public health units (PHUs) to plan and provide access to third doses for education and child care staff. Local PHUs will provide further information on how vaccines can be accessed in their communities as it becomes available. School boards have an opportunity to use schools as a site for vaccination together with PHU partners.

[Select pharmacies](#) can also provide boosters for individuals 18 and over at the three-month interval. Most pharmacies book appointments ahead of time but some will allow walk-ins. Staff are encouraged to check with the pharmacy before they go. Please visit [COVID-19 pharmacy vaccine locations \(ontario.ca\)](#).

Local pharmacies across the province may also plan targeted opportunities for education and child care staff to vaccinations. Local pharmacies may reach out to school principals/child care operators to advertise opportunities within their catchment area. We ask that school boards make schools aware that this outreach may occur and promote any local pharmacy vaccination opportunities to staff.

Sincerely,

Julia Danos  
Executive Lead  
Reopening Secretariat

- c: Executive Director, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)
- Executive Director, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)
- Executive Director, Ontario Catholic School Trustees' Association (OCSTA)
- Executive Director, Ontario Public School Boards' Association (OPSBA)
- Executive Director, Council of Ontario Directors of Education (CODE)
- Executive Director and Secretary-Treasurer, Association des enseignantes et des enseignants franco-ontariens (AEFO)
- General Secretary, Ontario English Catholic Teachers' Association (OECTA)
- General Secretary, Elementary Teachers' Federation of Ontario (ETFO)
- General Secretary, Ontario Secondary School Teachers' Federation (OSSTF)
- Chair, Ontario Council of Educational Workers (OCEW)
- Chair, Education Workers' Alliance of Ontario (EWAO)
- Co-ordinator, Canadian Union of Public Employees – Ontario (CUPE-ON)
- Executive Director, Association des directions et directions adjointes des écoles franco-ontariennes (ADFO)
- Executive Director, Catholic Principals' Council of Ontario (CPCO)
- Executive Director, Ontario Principals' Council (OPC)