



## **Superintendent & CEO, New Horizons Charter School**

**Position:** Applications are invited for the position of Superintendent & CEO New Horizons Charter School located in Sherwood Park, Alberta. Duties to commence July 1, 2023 or as mutually agreed.

**Role:** The Board is required to appoint a Superintendent in accordance with Section 222 and 224 of the Education Act and the Superintendent of Schools Regulation. The Superintendent shall perform the duties articulated in legislation and in Board policy as amended from time to time.

**Candidate:** The ideal candidate will possess successful, broad-based leadership experience as a central office and school-based administrator, preferably at the CEO level. In addition, the candidate must, at minimum, hold a Master's degree, hold or qualify for Alberta teaching certification, Alberta Leadership certification and superintendent leadership certification and have a passion for the charter school option and gifted education.

**New Horizons School** is a rapidly growing K-9 public charter school that enables academically gifted students to achieve excellence in an environment that supports the students' unique intellectual, social and emotional needs. Established in 1995, New Horizons is Alberta's oldest charter school. As a publicly funded charter school in Alberta, New Horizons charges no tuition fees and follows the Alberta programs of study. New Horizons School is unique in that it offers a congregated learning environment for over 425 gifted learners for the entire school day. It is a place where gifted learners can be challenged and learn with like minded peers. The School is located in Sherwood Park, Alberta (population over 70,000) and serves the needs of gifted learners from Strathcona County and other communities across the Capital Region, including Edmonton. The operating budget for 2022-2023 is \$4.9 million. The school employs a staff of approximately 30, comprised of teachers and support staff members: various services are also provided by several contract service providers. More Information is available at:

<https://www.newhorizons.ca/>

<https://youtu.be/GQjkcJ2CuZs>

The superintendent reports to a voluntary board of seven elected by the members of the New Horizons Charter School Society.

**Applications:** Although the competition will remain open until a suitable candidate is found, applications received by March 15, 2023 will be assured careful consideration. Email by March 15, 2023 a cover letter, curriculum vitae and a list of three professional references (including one trustee), including all applicable contact phone numbers to:

Leroy Sloan, PhD, Sloan Consultants Ltd.

E: leroy scl@telus.net C: 780.293.1006



## SUPERINTENDENT & CEO Ideal Candidate Profile

### **Education**

- Master's degree in education
- Must qualify for or hold teaching certification in the province of Alberta
- Must hold or qualify for Alberta Leadership certification and superintendent leadership certification and have a passion for the charter school option and gifted education.

### **Professional Experience**

- Significant, successful, broad-based K-12 public educational leadership experience, preferably at the CEO level

### **Superintendent/Board Relations**

- Enthusiastic supporter of the charter school option and gifted education
- Develops respectful and effective working relationships with the Board
- Ensures the achievement of goals set by the province and the Board
- Develops strong interpersonal working relations with the Board and government administrators,
- Implements Board direction with integrity in a timely fashion
- Politically astute
- Provides informed, advice and guidance to the Board of Directors to ensure compliance with all legal and Ministry mandates.

### **Student Success**

- Demonstrates care and compassion for students
- Ensures the provision of quality gifted education to every student in accordance with the school's charter and education plan

### **Leadership Style/Skills**

- Ability to work collaboratively with other charter schools and other school divisions
- Creative enthusiastic leader who supports innovative actions to advantage students
- Collaborative, transparent approach to timely decision-making, balanced with the courage to make necessary yet difficult decisions
- Effective team builder: listens, has personal humility and is approachable
- Creates an encouraging organizational culture marked by support for staff and positive interpersonal working relationships
- Demonstrates commitment to continuous improvement of self and others
- Committed to providing excellent client service

### **Human Resources Leadership**

- Effective delegator who capitalizes on existing strengths and builds individual capacity
- Demonstrates care and compassion towards staff

**Communication Skills**

- Proactive and effective internal and external communications
- Positive ambassador and advocate for New Horizons Charter School
- Exemplary communication skills



## School Profile

### General

- Rapidly growing enrollment. The school now has two classrooms per grade and has reached capacity. Enrollment is currently 427 in grades K-9.
- The school is located at 1000 Strathcona Drive in Sherwood Park AB population 70,000 and serves the needs of gifted learners from Strathcona County and other communities across the capital region, including the city of Edmonton.

### Governance

- New Horizons Charter School Society is the legal entity that operates the school. The Society has entered into an agreement (ie charter) with Alberta's Minister of Education that enables the school to operate and that establishes the conditions of its operation.
- The Board of Directors is elected by members of the New Horizons Charter School Society and provides overall governance to the school. The Board consists of up to seven directors, elected for a two-year term. Terms are staggered to provide for continuity on the Board.

### Financial

- The Board provides the direction and approves the operating budget.
- The Board is fiscally prudent.

### Transportation

- Student transportation is provided through a transportation agreement with Elk Island Public Schools.

### Facilities

- A Board priority is to provide high school programming in alignment with the New Horizons School Charter.
- The school in 2019 completed an \$8 million (K-9) modernization at its current address.

### Stability

- The school has been operating since 1995, longer than any other charter school in Alberta and was the first charter school in Canada.