



GUIDELINE

OPSBA Constitution and By-Law Amendments

Each year, OPSBA member boards have an opportunity to submit proposed amendments to the [OPSBA Constitution and By-Laws](#) for consideration by the Board of Directors at the Annual General Meeting (AGM).

Using the [OPSBA Constitution and By-Law Amendment Proposal Form](#) please ensure your submission includes, at a minimum:

- Specific section(s) or language in the OPSBA Constitution and By-Laws you wish to address
- Alternate wording to reflect your position
- A detailed rationale for your proposed revisions

Note: In addition to any changes recommended by Members, there will be extensive revisions made this year to the OPSBA Constitution and By-Laws in order to comply with recent changes to the *Ontario Not-for-Profit Corporations Act*.

The deadline for submission is **Wednesday, April 10, 2024, at 4:30 p.m.** This timeframe will allow staff and legal counsel an opportunity to review proposals and to prepare language for submission to the Board of Directors prior to consideration at the AGM.

All amendments will take effect once they are confirmed by at least two-thirds of the votes cast at the AGM. In some cases, a proposed amendment may be referred to a work group for further study and consideration of the full impact of the proposed change. Recommendations from the work group would be reported through Executive Council to the Board of Directors and action(s) requiring consideration may be forwarded to the subsequent AGM.

Please send your board's recommendations, using the [fillable form](#), by email or mail to:

Lisa Reinhardt, Director of Corporate Affairs
Ontario Public School Boards' Association
439 University Avenue, 18th Floor
Toronto, ON M5G 1Y8
Email: lreinhardt@opsba.org

Submission deadline: Wednesday, April 10, 2024 at 4:30 p.m.

For more information contact: Lisa Reinhardt, Managing Director of Corporate Affairs, at 416-340-2540 ext. 108 or lreinhardt@opsba.org or inquiry@opsba.org.